

Venue host Terms and Conditions

DEFINITIONS

Ellis Media and Events Limited "EMAE" owns the trading style "County Wedding Events" ("CWE")

"Event" means the name of the wedding show.

"Host" means the name of the venue at which the wedding show shall take place.

"Exhibitor" means the name of the business contracted to exhibit at the Show.

The Host must provide a suitable venue for the Event.

The Host must not hold any other wedding show during the six weeks prior to the Event date.

The Host must not cancel or postpone the Event for any reason within six months of the Event date unless expressly prohibited by the Government, Health & Safety Executive or local council. If the Event is cancelled or postponed for any other reason, then the Event hosts shall reasonably compensate CWE to recover all losses.

The Host must invite all brides/couples who have either booked the venue at which the Event is to take place or requested information from the venue.

The Host shall make the venue accessible for CWE staff from 08.30 on the day of the Event to allow CWE to set up.

The Host shall permit access to Exhibitors from 09.00 so that they may commence set up.

The Host shall make available tables and linen where possible for use by exhibitors on the day of the event.

The Host shall provide tea and coffee for all Exhibitors or an area where CWE may do so.

The Host will provide all necessary on-site insurance.

The Host shall provide images for promotions purposes.

The Host shall provide a preferred supplier list where applicable.

The Host shall provide floor plans where available.

The Host shall provide an adequate number of staff on the day of the Event to answer any attendee queries.

The Host shall agree to accept a co-host request on CWE's Facebook page publicising the Event and to share all social media posts regarding the Event.

The Host shall refer any enquiries from potential exhibitors to CWE.