## **County Wedding Events**

## **Exhibitor Terms & Conditions**

"Organisers"- means County Wedding Events, which is a trading style owned by Ellis Media and Events Limited.

"Exhibitor" – means the business who has booked stand space at a wedding show. The term also applies to staff of the Exhibitor as well as appointed agents and contractors.

## Stand space sales

- 1. All stands are booked on a first-come first-served basis but priority is generally given to the preferred suppliers of the venue hosts at wedding shows.
- 2. The allocation and positioning of stand space will be solely at the discretion of the Organisers. Every endeavour will be made to meet exhibitors' needs however preferred positioning cannot be guaranteed. Full set up details will be provided prior to the show.
- 3. Exclusivity within a specific business sector cannot be expected unless this has been agreed by the Organisers in writing.
- 4. Tables and chairs will generally be provided and inclusive as part of the booking. At some wedding shows there may be an additional charge, which will be specified at the time of booking.
- 5. Deposits are non-refundable and non-transferable.
- 6. Receipt of the deposit from the Exhibitor constitutes agreement to these Terms and Conditions of Business.
- 7. Balance payments are due six weeks prior to the wedding show open date. Failure to pay this amount on time could result in the Exhibitor's stand being cancelled. No exhibitor will be allowed to set up without full payment first being made.

  Invoices must be paid by the due date. If the invoice is within 30 days of the show open date then the invoice will become due within 2 days or as otherwise stated in writing on the order confirmation or invoice. If the invoice is not paid within the due period, the debt may be referred to a collection agency and statutory interest will accrue at a rate of 8% over the official dealing rate per annum in accordance with The Late Payment of commercial Debt (interest) Act 1998. Collection costs will also be added to the debt in accordance with The Late Payment of Commercial Debt Regulations 2002. In addition, reasonable costs of recovering the debt that exceeds the fixed sum will be pursued in accordance with The Late Payment of Commercial Debt Regulations 2013.
- 8. Should an Exhibitor wish to cancel a stand for whatever reason, the deposit shall be non-refundable. Cancellations must be received in writing. If cancelled within 6 weeks of the

- show open date, then the full amount shall still remain due.
- 9. If an exhibition or show is cancelled or postponed for whatever reason such as caused by a force majeure event then the Exhibitor shall be offered an alternative date or show. In such cases the Organisers shall not be liable for any losses incurred by the Exhibitor.
- 10. Organisers reserves the absolute right to cancel a stand or show. Under such circumstances, a full refund will be given. The Organiser's decision will be final.

## At the exhibition

- 11. All exhibitors must work within their allocated stand space unless they have otherwise received prior written permission stating otherwise. Exhibitors must work within their designated area and must not intrude in front of other exhibitors' stands. Exhibitors must not approach visitors who are already engaged with other exhibitors.
- 12. If the Organisers reasonably conclude that the behaviour of any exhibitor is unacceptable, the exhibitor will be required to leave the exhibition and no refund will be given. Exhibitors must agree to obey any reasonable instructions given to them by or on behalf of the Organisers or its representatives.
- 13. Public address (PA) systems are not allowed without prior written permission by the Organisers.
- 14. Cooking or heating equipment is not allowed without prior written permission by the Organisers.
- 15. All noise and music levels must be maintained at an acceptable level so that other exhibitors may continue to do their business. The Organisers reserve the right to ask Exhibitors to lower their noise levels and if an Exhibitor refuses to do so they may be asked to leave the Exhibition and with no refund entitlement.
- 16. Exhibitors must not leave litter or other items after the show. If removal of any items is required, an additional cost will be incurred to the Exhibitor.
- 17. All Exhibitors must ensure they remain compliant with current Health and Safety regulations at all times. All exhibitors must be covered with sufficient Public Liability insurance and proof must be provided if asked for by the Organisers.
- 18. The Organisers shall accept no responsibility for any loss or damage to the Exhibitors' property or equipment whatsoever.
- 19. Electricity cannot be guaranteed as this depends on the venue facilities. However, every effort will be made to ensure it is provide wherever possible. Electricity should be requested at the time of booking. Electricity has an additional costs at some shows and Exhibitors shall

- be informed of this at the time of booking. It is the Exhibitor's responsibility to ensure that electrical equipment used must comply with PAT testing requirements.
- 20. Exhibitors will indemnify the company against all costs, charges, losses and expenses, proceedings or claims arising out of any infringement of the right of any third party, including damage and injury to any property or person whatsoever which is caused directly or indirectly by the act, default or negligence of the exhibitor or its staff.
- 21. Every effort is made to ensure that the attendance on the day of the show is good. The Organisers shall conduct advertising campaigns in a variety of media which may include posters, banners, web advertising, invitations from both the venue and our couples' database and pre-registered attendees made from our websites. Facebook, Twitter and other social media channels may also be used to attract couples on the day. We cannot be held responsible for what may be considered to be low attendance. This can be affected by a variety of incidents including road works/accidents, good weather, bad weather and a variety of circumstances beyond the Organiser's control. As with all forms of exhibiting and marketing, the Organisers cannot be guaranteed that business will be obtained. Business is often gained many months after the wedding show.
- 22. Distribution of flyers and other material from an Exhibitor's stand from third parties is prohibited without previous agreement/payment.
- 23. Exhibitors will be given the time that the exhibition is open to the public. Exhibitors must not dismantle their stand or move vehicles prior to the official closing time.